

Job Description

ASI Summer Program Support Worker

Location:	Windsor/Essex, Ontario
Reports to:	ASI Supervisor and/or Program Director
Program Dates:	July 5 – August 20, 2010 (Monday – Friday)
Hours:	8:30 a.m. – 3:30 p.m.
Pay:	\$12.50/hour

JOB SUMMARY:

The support worker is responsible for working with a client on a one-to-one ratio in their specific room each week looking after their daily needs and following the daily program as outlined by the Director of the Program.

Essential Job Functions:

- Is responsible for the care and safety of one client assigned to them each week
- Follows the daily program with his or her client making modifications based on their specific needs
- Communicates on a daily basis with the families of the children in their care
- Writes daily reports for the client in his or her care

Qualifications

EDUCATION: preference to those studying in the fields of: teaching, social work, CYW, DSW and Educator Assistant

EXPERIENCE:

ASSET BUT NOT MANDATORY:

- Experience working with children in a day program atmosphere
- Previous background/knowledge about working with people with special needs

Personal Attributes

This individual must be:

- Dedicated
- Available to work throughout the **ENTIRE** summer
- Dependable
- Patient
- A problem-solver
- Able to work with people in stressful situations
- Able to solve conflicts with others
- Able to communicate effectively